





Replacement Window Instructions for Single Hung and Double Hung Windows

Your Replacement Windows May be Packaged with the Following Items

			
(4) 3/8" Hole Plugs – to cover heads of installation screws	(4) #8 x 2 1/2" Panhead Installation Screws – for installation of windows through jambs	(4) Jamb Adjusters – Double Hung windows only	(1) Sill Expander – Used to accommodate for a sloped sill window opening

Tools and Materials You Will Need to Provide:

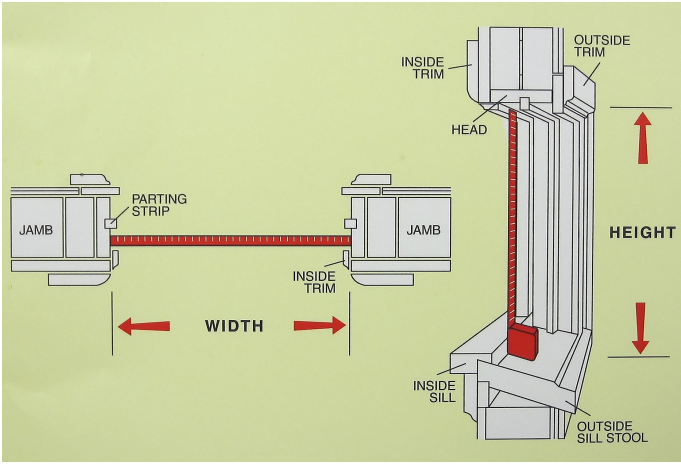
Measuring Tape	Hammer
Level	Stainless Steel or Galvanized Roofing Nails
Aluminum Tape	Self Adhesive Flashing
Putty Knife	Safety Glasses
Fiberglass Insulation or Minimally Expanding Foam Insulation	Power Drill with Drill Bits and Screw Tips
Silicone Window Caulk	Caulk Gun
1/4" Wood or Composite Shims	Additional #8 x 2 1/2" Panhead Screws as Needed

Homes built before 1978 may contain lead paint. All replacement installations must comply with Federal regulations regarding lead paint. Please visit the U.S. EPA's website for more information at: www.epa.gov/lead
Contact your local solid waste facility for instructions on proper disposal of replaced windows.

NOTE

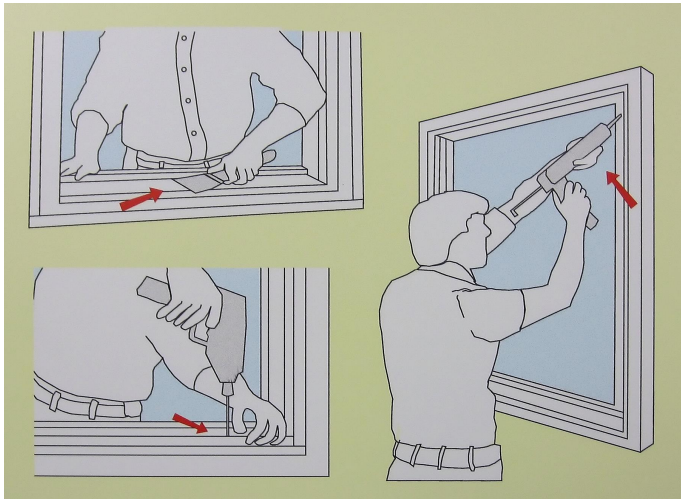
THE ENTIRE BUILDING MUST BE WATER TIGHT BEFORE YOU APPLY ANY TYPE OF SIDING.
If you have chosen one of our wood interior products, we recommend a finish be applied to all wood surfaces ASAP!
Hayfield Window & Door Warranty will not cover wood damage due to moisture of any kind.
Hayfield Window Door shall not be responsible for damages or call backs due to improper installation.
To obtain a copy of the product limited warranty, contact your builder/distributor.





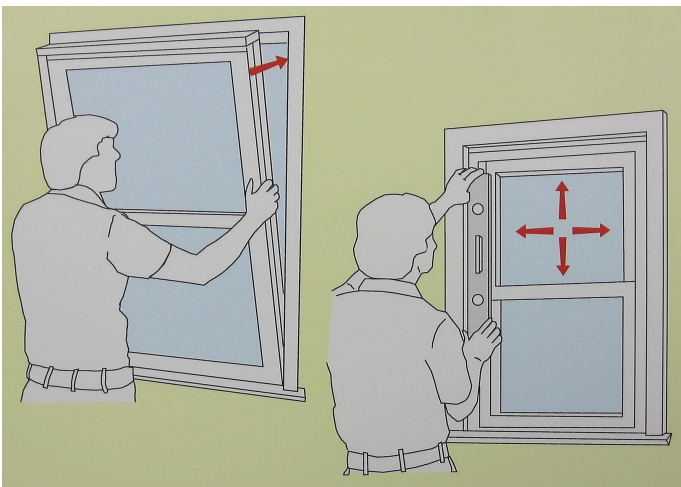
Accurate Measurement is the Key to Quality Installation

The width must be measured from jamb to jamb as shown. The height is measured from the sill (from the point against the stool) to the header (the point against the inside stop). It is also important to measure the squareness (the diagonals) of the window openings. Depending on the recommendations of your installer, you may want to downsize the measurements for both width and height by approximately 3/8 of an inch when ordering your exact size window sizes.



Prepare the Window Opening

Remove the inside trim (finish stop), bottom sash, parting stop, and the upper sash. Save the inside trim to re-apply to your new window. Do not remove the outside trim (blind stop). Clean the opening of any debris, hooks, fasteners, etc. from the opening and inside face of the blind stop. Fill holes with insulation and cover with aluminum tape. Check your window for proper fitting allowance. Run a bead of caulk on the inside face of the blind stop.



Install the Window

Place the window into the caulked opening. Lift the window and set the bottom in first, then raise the top until it rests against the blind stop. Use shims, mounting screws or jamb adjusters (Double Hung only) as necessary to insure window is plumb, level and square in the opening. It is best to use shims near the corners of the windows. Single Hung and Double hung windows will have pre-drilled holes at the top and bottom of the window jamb for screw placement (sash stops may need to be removed to access). Never use screws in the sill of the window. Caulk the gap on both sides and along the top before re-attaching the inside trim (finish stop). Attach sill expanders if needed. Caulk around exterior of window at blind stops and sill.